



Fiscal Year 2010-11 Smart Start Reporting Requirements

MONTH	DATE	REQUIREMENT
July 2010	07	Initial draw request (CRS –page 2 only) due to Partnership
	16	Final FSR certification for FY 09-10 due
September 10	17	1st Quarter Reports to be distributed
October 2010	15	1st Quarter Report due to Partnership
	15	1st Quarter Cash/In-Kind Report due to Partnership
	15	1st Quarter Financial Status Report (FSR) due to Partnership
	29	1 st Quarter Reports due to NCPC
December 2010	17	2nd Quarter Reports to be mailed
	17	Initial Program Activity Report (PAR) for FY 10-11 to be mailed
January 2011	17	2nd Quarter Report due to Partnership
	17	2nd Quarter Cash/In-Kind Report due to Partnership
	17	Initial PAR due to Partnership
	17	2nd Quarter FSR due to Partnership
	31	2 nd Quarter Reports due to NCPC
March 2011	18	3rd Quarter Reports to be mailed
April 2011	15	3rd Quarter Report due to Partnership
	15	3rd Quarter Cash/In-Kind Report due to Partnership
	15	3rd Quarter FSR due to Partnership
	29	3 rd Quarter Reports due to NCPC
June 2011	17	4th Quarter Reports to be mailed
	17	Final PAR for FY 10-11 to be mailed
July 2011	15	4th Quarter Report due to Partnership
	15	4th Quarter Cash/In-Kind Report due to Partnership
	15	Final PAR due to Partnership
	15	FINAL FSR DUE (with REVERSION CHECK ATTACHED, If necessary)
	29	4 th Quarter Report due to NCPC

Cash Request Due Dates (CRS)

July 7, 2010	January 5, 2011
July 21, 2010	January 19, 2011
August 4, 2010	February 3, 2011
August 18, 2010	February 17, 2011
September 8, 2010	March 3, 2011
September 22, 2010	March 17, 2011
October 6, 2010	March 30, 2010
October 20, 2010	April 1, 2011
November 3, 2010	April 14, 2011
November 17, 2010	May 5, 2011
December 1 & 21, 2010	May 19, 2011
Final CRS Due: June 1, 2011	

ALL reports are to be in the Partnership's office by 12:00 p.m. on the due date. Should extenuating circumstances develop which may delay the report, CONTACT THE PARTNERSHIP OFFICE AS SOON AS YOU KNOW A PROBLEM EXISTS. You may want to request an extension before the deadline in order to avoid a late notice. Contact the Partnership's office if you have any questions or concerns at 542-7449.

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